

Special Meeting of the Board of Education

March 19, 2018

The Meeting was called to order by Mr. Jeffrey Woo at 7:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ

Flag Salute by all in attendance.

Roll Call: *Jeffrey Woo, Paul Kim, Ken Bruno, Connie Hwang, Stephanie Jang, Jason Kim, Thomas Matarazzo, John Mattessich, Barnabas Woo, Dr. Cirillo, Mr. Stabile, Mr. Louis Flora, Esq.*

Minute Approval: *February 14, 2018 Regular Meeting*

Motion made by J. Mattessich, seconded by K. Bruno, all ayes with the exception of Dr. Matarazzo who abstained due to his absence.

Report of the Superintendent: *Dr. Cirillo congratulated the staff and students at Lindbergh Elementary School regarding a very successful "First Annual Talent Show" held on March 15th. In particular, he noted the hard work & efforts of Heather Tansey, Shelia Natasi and Lauren Conroy.*

Our very successful High School Dance Team is back from a national competition held in Florida. The team placed in the "Top 10". Kudos to all the participants and to Coach Rachel Morgese.

The "walk-out" in honor of the Parkland, Florida tragedy was noted, as well as the participants who spoke so eloquently in memory of victims. Students were presented with certificates, along with Mrs. Joanna Hali, who organized the program.

Report of the President: *Four applicants for the vacated Board of Education seat were announced: Maria Alvarez, Thomas Matarazzo, Timothy Yang and Scott Hur. Each applicant gave a brief description of their qualifications and their interest in becoming a Board member. Mr. Hur was unavailable.*

Following each applicant's introduction, Mr. Woo called for a nominations and roll call.

Barnabas Woo nominated Dr. Matarazzo, seconded by Mr. John Mattessich.

Roll call: 8 -0 in favor of Dr. Matarazzo

Paul Kim nominated Maria Alvarez. There was no second on this nomination.

Stephanie Jang nominated Timothy Yang, seconded by Paul Kim. Roll call: 1- affirmative vote, 7 nays

The Board Secretary proceeded to swear in Dr. Matarazzo to fill the vacated Board of Education seat until the next annual election.

Report of the Board Attorney: *Mr. Louis Flora recommended going into closed session for discussion on pending litigation.*

Report of the Finance Committee:

Motion by J. Mattessich, seconded by K. Bruno to accept the 8 finance resolutions, including the tentative 2018/2019 school budget to be submitted to the County DOE for review. A public hearing on the annual school budget will be scheduled at a later date. 8 ayes on roll call. Dr. Matarazzo abstains

A motion by Jason Kim, seconded by Paul Kim, all ayes on roll call to enter into closed session.

Closed Session:

R E D A C T E D

Motion to close closed session: J. Mattessich, seconded by B. Woo, all ayes on roll call.

Motion to reconvene in Open Session: Dr. Matarazzo, seconded by Jason Kim, all ayes on roll call.

Board proceeds to the remaining Committee Reports:

See Attached

Audience Participation:

Open meeting to the Public: J. Mattessich, seconded by J. Kim, all ayes on roll call

Anthony Rotundo, former board member, congratulated Dr. Matarazzo on his appointment to the BOE.

Cathy Doheny, Lindbergh School teacher: Donations are being received from the public so that Chrome Books can be purchased for the students.

Charles Stark, resident/parent: "What has been done so far to increase the security at the school buildings?"

Dr. Cirillo replied that the Board is in the process of entering into a shared services agreement with the Borough in order to approve the presence of retired police officers in each school building. The agreement is currently being reviewed by both the Borough attorney and the BOE attorney and will hopefully be presented at the April board meeting.

Rose Lonis, resident/parent: Issued complaints about the lack of security at the high school building/surrounding area. According to Mrs. Lonis, there is no security present during after school hours when there are school events still in process.

Dr. Cirillo will speak with the building administrators and the athletic director and look into these matters.

Brandon Fronjian, track coach: Read a statement regarding a "YouTube" video alleging that Dr. Cirillo "felt threatened" by Mr. Fronjian during a job interview. After Mr. Fronjian's remarks were concluded, students on the track team spoke on behalf of their Coach and his dedication to each of them.

Charles Stark, resident/parent: "Can anything be done about the deplorable conditions at the athletic field adjacent to the High School?"

Dr. Cirillo: There is much that needs to be repaired/replaced in the school district. Roofs, boilers, windows, a myriad of much needed repairs due to aging school buildings. Such a huge undertaking would require a town referendum that would amount to approximately \$800,000 – 1M dollars. The district is doing as best we can with a limited school budget.

Motion to close audience participation: T. Matarazzo, seconded by J. Mattessich – all ayes on roll call.

Motion to adjourn the meeting: K. Bruno, seconded by J. Mattessich – all ayes on roll call.

Meeting adjourned at 8:42 p.m.

Next Board Meeting: April 25, 2018 @ 6:00 p.m.

L. C. Matarazzo

Palisades Park Board of Education

March 19, 2018

Report of the Finance Committee – John Mattessich

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following staff workshops/conferences:

<u>Staff Member</u>	<u>Location/Description</u>	<u>Date(s)</u>	<u>Cost</u>
Andrew Garcia Social Studies	Monroe, NJ/Language Learners Summit/Legal One	3/22/18	\$100.00

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves an out-of-district placement for a student attending the Slocum-Skewes School in Ridgefield, effective: March 19, 2018. Annual Tuition: \$60,442.00 (pro-rated)

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Food Service vouchers for March 2018 as follows:

<u>VENDOR</u>	<u>Description of Services</u>	<u>Date completed</u>	<u>Amount</u>
Sentinel Fire Safety	Serviced, inspected & tagged Ansul fire systems at 3 Cafes'	02/16/2018	\$ 435.00
Pomptonian, Inc.	Reimbursement as per contract Expenses	02/02/2018	\$24,860.76
BugTech Inc.	Pest Control Services at Cafes'	Jan/Feb 2018	\$ 208.00
Verizon	Phone Service	March 2018	\$ 54.81
Jay-Hill Repairs	Service Blodgett Oven @ L.S. Service warmer @ ECC Café'	01/24/2018	<u>\$ 490.00</u> \$26,048.57

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the renewal of an Agreement between the Palisades Park BOE and the South Bergen Jointure Commission (S.B.J.C.) for the purpose of transporting our out-of-district special needs students.

BE IT FURTHER RESOLVED, that the Board agrees to abide by the Transportation Services Agreement attached to this resolution.

Term of service: 07/01/2018 – 06/30/2019. Costs: TBD – based on the number of routes and the number of students on each route.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following CST Evaluators for the remainder of the 2017/18 school year:

Lindsay Petouvis, PhD
Franklin Lakes, NJ
Neuropsychologist
Fee: \$2500 - \$4500

Dara Hochstadter, PT, MSPT
Fun Fit Therapy, LLC
Morganville, NJ
Fee: \$300.00

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the financial reports of the student activities accounts for Lindbergh School and the Jr/Sr High School, month ending 02/28/18. (Attached)

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached Resolutions: "2018/19 Preliminary Budget" and "Maximum Travel" appropriation.

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **March 2018** bill list in the amount of **\$1,195,423.20**.

Fund 10 (General Current Expense)	\$1,051,686.50
Fund 20 (Special Revenue Fund)	143,525.84
Fund 96 (After Care Program)	<u>210.86</u>
	\$1,195,423.20

Motion by: J. Mattessich

Second by: K. Bruno

Roll call: Ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang,
J. Kim, J. Mattessich, B. Woo

Abstention: T. Matarazzo

PRELIMINARY 2018-2019 BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent, that the Palisades Park Board of Education, approves the following resolution

BE IT RESOLVED, that the preliminary budget be approved for the 2018-2019 school year using the 2018-2019 State Aid figures and the Business Administrator be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and

BE IT RESOLVED, that in accordance with N.J.S.A. 18A:7F-38, that the 2018-2019 school year budget includes the adjustment for increase in the health care cost in the amount of \$30,255 and increase for enrollment in the amount of \$77,004 and

BE IT RESOLVED that the Palisades Park Board of Education approve the tentative 2018-2019 school district budget as follows:

	<u>BUDGET</u>	<u>LOCAL TAX LEVY</u>
General Fund	\$ 26,057,934	\$ 23,253,255
Special Revenue	\$ 1,278,289	n/a
Debt Service	<u>\$ 113,718</u>	<u>\$ 113,718</u>
TOTAL	\$ 27,449,941	\$ 23,366,973

BE IT FURTHER RESOLVED, that a public hearing on the 2018-2019 school budget be held on April 25, 2018.

APPROVAL FOR MAXIMUM TRAVEL

WHEREAS, school district policy #9250 and NJAC 6A:23B-1.2 (b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for travel and expense reimbursement for 2018-2019 school year and;

WHEREAS, the Palisades Park School District appropriated \$10,000 for travel during the 2017-2018 school year and has spent \$5,823 to date;

BE IT RESOLVED, that the Palisades Park Board of Education hereby establishes the school district travel maximum for the 2018-2019 school year at the sum of \$10,000.

Palisades Park Board of Education

March 19, 2018

Report of the Buildings/Grounds Committee – Jason Kim

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from the Class of 2019 to host a “car wash fundraiser” at Lindbergh School on Saturday, May 19, 2018 (rain date: June 9th). Time: 9:30 a.m. – 2:00 p.m.
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from “Learn & Grow Academy”, Palisades Park to host their annual school concert on Friday, June 8, 2018 beginning 6:00 p.m. – 8:00 p.m. Location: High School auditorium. Attendance: approximately 50 people. Certificate of Liability Insurance on file in the Board Office.
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from John Wiseman for the use of the High School gymnasium June 26 – June 29, 2018. Mr. Wiseman, along with Coaches Ive Pavin & Zach Shaw will conduct a summer basketball clinic for Palisades Park students in grades 3 through 8.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a request from St. Michael’s Church, Palisades Park, for the use of the Lindbergh School parking lot on Saturday, March 24th from 8:00 a.m. – 6:30 p.m. Certificate of Insurance on file in the Board Office.

Motion by: J. Kim

Second by: P. Kim

Roll Call: All ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang,

J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Palisades Park Board of Education

March 19, 2018

Report of the Personnel Committee – Paul Kim

1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Henny Lee, 4th grade teacher, beginning on or about April 20, 2018. She will return to district when school resumes in September 2018.

2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Joanna Leigh Hali (High School English) commencing on May 1, 2018. Mrs. Hali intends to return to district June 20, 2018.

3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Natalie Conoscenti (High School Science) beginning May 4, 2018. Mrs. Conoscenti will return to district October 1, 2018.

4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave request for Nicole Turro (High School Social Studies) beginning May 14, 2018. Mrs. Turro intends to return to district October 15, 2018.

5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective March 5, 2018:

Maria Karsos
William Paterson University
BA – Early Childhood Education
Step 1BA - \$49,109. (pro-rated)
Inclusion Teacher – Grade 4

6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following replacement teacher, effective May 1, 2018:

Herbert Farnese
Rutgers University
MA – Elementary Education
Step 2MA - \$52,138 (pro-rated)
Middle School Science

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following replacement teacher, effective May 10, 2018:

Mate Pavin
Montclair University
BA – Social Studies
Step 1BA - \$49,109. (pro-rated)

Personnel Committee

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a maternity leave extension for Gerry Resnick, guidance counselor. Original date of return: September 1, 2018. Extension requested to January 2, 2019.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following teacher aide appointment at the ECC, effective March 26, 2018:

Darae Kim
BA – Linguistics
Montclair University
\$14,000. (pro-rated)
Replacing Seon Lee

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of staff members for 21st Century, Cycle 4 programs. Cycle 4 begins March 19th through June 14th.

Motion by: P. Kim,

Second by: K. Bruno

Roll Call: J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang,

J. Kim, T. Matarazzo, J. Mattessich, B. Woo

Certificated Staff (\$35/ hr.)

Ms. Kaytlin Callaghan
Mr. Richard DeCicco
Mr. Joshua Farra
Ms. Maria Karsos
Ms. Angela Lee
Ms. Michelle Lee
Ms. Samantha Matarazzo
Mr. James Mascolo
Ms. Annette McCarthy
Ms. Caitlin O'Malley
Ms. Rael Rodriguez
Mrs. Jaclyn Rovetto
Ms. Tina Scheitrum
Dr. Mark Silk
Ms. Joowon Yim

Non-Certificated Staff (\$20/ hr.)

Ms. Rosario Dovale

IDEA Certificated Staff (\$35/ hr.)

Mrs. Maria Fierro
Ms. Krista Garguilo
Ms. Laura Michelson

Certificated Substitutes (\$35/ hr.)

Ms. Jeeyoon Chung
Ms. Korinne Sterni
Ms. Jaclyn Vanore

Non-Certificated Substitutes (\$20/ hr.)

Ms. Emily Blanco
Mr. Sam Kwon

IDEA Paraprofessionals (\$15/ hr.)

Ms. Rosa Morel
Ms. Mona Park
Ms. YungHee Park

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Mrs. Joanna Leigh Hali, M.F.A.
Teacher of English and Theatre

21st Century CLC Program Coordinator
Events Coordinator

Palisades Park Board of Education

March 19, 2018

Report of Student Activities/Field Trips – Connie Hwang

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for AP Art students on Monday, March 19, 2018. Destination: "Metropolitan Museum of Art", NYC. Time: 8:15 a.m. – 2:30 p.m. Cost per student: \$25.00
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for AP Art students on Tuesday, April 24, 2018. Destination: "Grounds for Sculpture" (Museum & Sculpture Garden), Hamilton Township, NJ. Time: 9:00 a.m. – 2:30 p.m. Cost per student: \$20.00
- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for students in Mrs. Panchi's class (Lindbergh School) on Thursday, May 3, 2018. Destination: Turtle Back Zoo, West Orange, NJ. Time: 9:00 a.m. – 2:00 p.m. Cost per student: \$20.00
Activity: Students will explore the zoo to develop an understanding & appreciation for living things.
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for students in Grades 4-2, 4-3, 4-5 to the "Tenafly Nature Center" on Tuesday, May 29, 2018. Time: 9:00 a.m. – 2:00 p.m. Cost per student: \$20.00
Activity: Native Americans and using your senses on the land
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for students in Grades 4-1, 4-4, 4-6 to the "Tenafly Nature Center" on Wednesday, May 30, 2018. Time: 9:00 a.m. – 2:00 p.m. Cost per student: \$20.00
Activity: Native Americans and using your senses on the land
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for the Class of 2018 to "Six Flags Great Adventure", Jackson, NJ on Friday, June 1st. Students will leave at 8:30 a.m. and return approximately 6:30 p.m. Cost per student: \$50.00
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the Class of 2018 Senior Prom on Thursday, June 7, 2018 at Il Villaggio, Carlstadt, NJ. Time: 7:00 p.m.- 12:00 a.m. Cost per student: \$65.00
- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for the Class of 2018 to the Palisades Park Swim Club on Friday, June 8, 2018 (rain date – June 11th) from 8:12 a.m. – 2:30 p.m. No cost to students
- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a field trip request for the 21st Century program on April 17, 2018 from 1:00 – 4:00 p.m. Students will tour the Liberty Science Center, Jersey City, NJ. No cost to students

Field Trips/Student Activities

10.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to Washington, D.C. for the 8th and 9th grade students. Students will leave the high school on Thursday, April 26th at 6:00 a.m. and return on Friday, April 27th at 11:00 p.m. Cost per student: \$227.00

Motion by: C. Hwang

Second by: J. Mattessich

Roll Call: All ayes – J. Woo, P. Kim, K. Bruno, C. Hwang, S. Jang,

J. Kim, T. Matarazzo, J. Mattessich, B. Woo